

**Russell Property Management**

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**UTILITY VERIFICATION FORM**

**THIS FORM MUST BE SIGNED AND DATED BY A REPRESENTATIVE OF GREENVILLE UTILITIES IN ORDER FOR YOU TO PICK UP THE KEYS TO YOUR UNIT.**

PLEASE PRESENT THIS FORM TO GREENVILLE UTILITIES WHEN APPLYING FOR UTILITY SERVICE.

TODAY'S DATE: \_\_\_\_\_

MOVE-IN DATE: \_\_\_\_\_

APARTMENT: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TENANT(S): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The above listed tenant(s) has/have rented an apartment managed by Russell Property Management. We require proof of utilities in the name of the tenant(s). **Please sign below to verify the above mentioned tenant(s) has/have applied for utility service at the apartment indicated.**

Your cooperation is appreciated. Should you have questions or require additional information, please do not hesitate to contact this office.

Utilities transferred on: \_\_\_\_\_ Account No. \_\_\_\_\_  
(date)

Customer Service Representative: \_\_\_\_\_ Date: \_\_\_\_\_